MEETING TO BE
LIVE STREAMED AT
www.youtube.com/channel/UC8i0yw7Ihozymgo4N68jJdg/live

AGENDA FOR A BUSINESS SESSION MEETING OF THE TOWNSHIP COUNCIL OF WEST WINDSOR TOWNSHIP WEST WINDSOR MUNICIPAL BUILDING 271 CLARKSVILLE ROAD TO THE EXTENT KNOWN

November 9, 2026

Will Start After the Close of the Adequately Noticed Board of Health Meeting

1. Call to Order

2. Roll Call

3. Statement of Adequate Notice – January 23, 2026 to The Times and the Princeton Packet, filed with the Municipal Clerk and posted at the Municipal Building and on the Township web-site.

4. Salute to the Flag

5. Ceremonial Matters and/or Topics for Priority Consideration

   Public Comment: (30 minutes comment period; 3-minute limit per person)

6. Administration Comments

7. Council Member Comments

8. Chair/Clerk Comments

9. Public Hearings

   Consent Agenda

   A. Resolutions

   B. Minutes

      March 17, 2026, Budget Meeting #2
      September 28, 2026, Business Meeting
      October 13, 2026, Business Meeting

C. Bills & Claims

10. Items Removed from Consent Agenda

11. Recommendations from Administration and Council/Clerk

2026-R223 Authorizing the Tax Collector to Conduct an Electronic Tax Sale

2026-R224 Authorizing the Refund of the Municipal Portion of Property Taxes Billed for 2026 to PSE&G via a Credit in the 4th Quarter of 2026 - $6,419.66

2026-R225 Authorizing the Mayor and Clerk to Execute the Reimbursement Agreement with The Mews at Princeton Junction Extra Living Princeton LP. for Solid Waste Collection Costs for Calendar Year 2025 - $185,712.00

2026-R226 Authorizing the Mayor and Clerk to Execute a Professional Services Agreement with Roberts Engineering Group, LLC for Miscellaneous Engineering Services - $2,500.00

2026-R227 Authorizing the Mayor and Clerk to Execute a Professional Services Agreement with Roberts Engineering Group, LLC for Survey Work and Design of a New Gravity Sanitary Sewer for the Municipal Building - $14,900.00

2026-R228 Authorizing the Business Administrator to Execute Change Order No. 1 with Sunset Creations, Inc. for the 2026 Public Lands Maintenance Street Tree Maintenance and Replacement -$7,080.00

2026-R229 Authorizing the Business Administrator to Purchase Software Modules and Implementation Services to Expand First Due Records Management System from Carahsoft Technology Corp. for the Division of Fire and Emergency Services Under the New Jersey State Contract No. 19-COMP-00601 - $7,430.64

2026-R230 Authorizing the Business Administrator to Purchase New Fire Suppression Apparatus; One (1) E-One Typhon Retail Pumper (known as Engine 45) from Absolute Fore Protection Co., Inc. for the Division of Fire and Emergency Services through Sourcewell Contract No. 082025-RVG - $1,038,748.00

2026-R231 Authorizing the Business Administrator to Purchase One (1) Front Deck Riding Mower with Cab and Snowplow and Selected Options per Quote No. 26-102026 from Cherry Valley Tractor Sales for the Department of Public Works Under Bergen County Cooperative Purchasing #11BCCP-BID-23-13 - $48,585.42

2026-R232 Authorizing the Business Administrator to Purchase One (1) 2027 Ford F450 Regular Cab/Chassis 4x4 DRW Rack Body Truck Including Factory Options and an accessory from Ciocca Ford of Flemington for the Department of Public Works under State Contract T2102/24-FLEET-88820 - $81,468.75

2026-R233 Authorizing the Business Administrator to Purchase One (1) 2027 Case 621 GXR 2 Wheel Loader with Tink Claw from Hoffman Equipment for the Department of Public Works Under Sourcewell National Cooperative Contract #011723-CNH - $242,028.21

2026-R234 Authorizing the Business Administrator to Purchase Two (2) New Kubota Zero Turn Mowers from Cherry Valley Tractor Sales for the Department of Public Works under New Jersey State Contract T3129 22-FLEET-10062 - $39,360.00

2026-R235 Authorizing the Business Administrator to Purchase one (1) New Toro Sand Pro 5040 Infield Machine for the Department of Public Works from Turf Equipment and Supply Company through Sourcewell Contract #112624-TTC - $35,326.98

2026-R236 Authorizing the Business Administrator to Purchase one (1) New Snowrator Stand On Snow Plow Spreader and Select Options from Cherry Valley Tractor Sales for the Department of Public Works under Bergen County Cooperative Purchasing #11-BCCP BID-26-13 - $17,818.49

2026-R237 Authorizing the Business Administrator to Purchase One (1) New 2026 Ford Utility Interceptor Vehicle with Selected Items from Winner Ford for the Police Division under Bergan County Cooperative Purchasing #11 BCCP BC - BID #24-43 - $45,217.60

2026-R238 Authorizing the West Windsor Police Department to Continue Participation in the Defense Logistics Agency (DLA) Law Enforcement Support Office (LESO) Program for 2027

2026-R239 Authorizing the Mayor and Clerk to Execute a Lease Agreement with West Windsor Little League to Operate the Indoor Batting Facility at Community Park

2026-R240 Authorizing the Business Administrator to purchase New Playground Equipment and Installation from MRC under Educational Service Commission of New Jersey Cooperative Pricing System #65MCESCNJ, ESCNJ Contract #24/25-01 and New Playground Surfacing and Installation from MRC under Bergan County Cooperative Purchasing #11 BCCP BID #24-35 for the Next Phase of Duck Pond Park - $345,754.12 and $170,895.50, Respectively

2026-R241 Approving the Request for a Permit from West Windsor Township for a Public Fireworks Display on December 5, 2026 (Rain Date December 6, 2026) located at the Ronald. R. Rogers Arboretum Grounds

Introduction of Ordinances

2026-15 BOND ORDINANCE AMENDING SECTION 3(F)(3) OF BOND ORDINANCE #2026-15 OF THE TOWNSHIP OF WEST WINDSOR, IN THE COUNTY OF MERCER, NEW JERSEY, FINALLY ADOPTED JULY 13, 2026, IN ORDER TO AMEND THE DESCRIPTION OF THE PROJECT.

12. Additional Public Comment (15 minutes comment period; three-minute limit per person)

13. Council Reports/Discussion/New Business

Discussion of Best Practices Submission

14. Administration Updates

15. Closed Session

16. Adjournment

Office Use Only

Sent to Admin: 10/27

Corrected: 10/28

REQUEST FOR COUNCIL ACTION

☐ Is this a Co-op? - Attach Advertisement

☑ Word Version in Department Folder? S:\Agenda Inbox

Initiated By: Kelly Montecinos Division/Department: Tax Collection/ Finance

Date 10/27/2026

ACTION REQUESTED/EXECUTIVE SUMMARY: To hold an electronic tax sale.

SOURCE OF FUNDING:

CONTRACT AMOUNT:

CONTRACT LENGTH:

OTHER SUPPORTING INFORMATION ATTACHED:

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

Department/Division Head — Date 10/27/26

APPROVED FOR AGENDA OF: 11/9/2026

By: Marlena Schmid — Date 11/02/2026

Marlena Schmid, Business Administrator

Meeting Date: 9 Nov 2026 Ordinance: _____

Resolution: 2026 - R223

2026-R223

RESOLUTION

WHEREAS, N.J.S.A. 54:5-19.1 authorizes electronic tax sales pursuant to rules and regulations to be promulgated by the Director of the Division of Local Government Services, and

WHEREAS, in accordance with N.J.S.A. 54:5 et seq. the Township of West Windsor is entitled to recover costs in connection with the tax sale including mailing and estimated advertising costs; and

WHEREAS, the Township of West Windsor wishes to participate in an electronic tax sale and assess the cost of processing and administering all phases of the tax sale process against only the taxpayers who are delinquent.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of West Windsor authorizes the Tax Collector to hold a electronic tax sale and collect a fee of $25.00 per direct mailing to be added to the cost of sale not to exceed $50.00.

Adopted: November 9, 2026

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 9th day of November, 2026.

_____

Allison D. Sheehan
Township Clerk
West Windsor Township

Office Use Only
Sent to Admin: 10/27
Corrected: 10/28

REQUEST FOR COUNCIL ACTION

☐ Is this a Co-op? - Attach Advertisement
☒ Word Version in Department Folder? S:\Agenda Inbox

Initiated By: Kelly Montecinos Division/Department: Tax Collection/ Finance
Date 10/27/2026

ACTION REQUESTED/EXECUTIVE SUMMARY: The municipal portion of property taxes billed for 2026 are being refunded to PSE&G via a credit in the 4th quarter of 2026.

This is the 22nd year of a 50-year License Agreement with PSE&G.

SOURCE OF FUNDING:

CONTRACT AMOUNT:

CONTRACT LENGTH:

OTHER SUPPORTING INFORMATION ATTACHED: 50-year License Agreement with PSE&G

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

John V. Mueller KM 10/27/26
Department/Division Head Date

APPROVED FOR AGENDA OF: 11/9/2026

By: Marlena A Schmid 11/02/2026
Marlena Schmid, Business Administrator Date

Meeting Date: 9 Nov 2026 Ordinance: _____

Resolution: 2026 - R 224

2026-R224

RESOLUTION

WHEREAS, the Tax Collector has certified the information contained in the License Agreement attached states as follows; and

WHEREAS, on November 8, 2004, the Township of West Windsor entered into a License Agreement with the Public Service Electric and Gas Company ("PSE&G"), Resolution 2004-R283; and amended on May 22, 2006 by Resolution 2006-R115; and

WHEREAS, the agreement provides for a property easement for the attached list of properties owned by the PSE&G; and

WHEREAS, in exchange for use of the land as a Bicycle, Hiking and Jogging Path, the Township Council has agreed to a 50-year License Agreement which includes the following provision; and

WHEREAS, the Township of West Windsor, as noted in Section W of the License Agreement agrees to waive "the municipal portion of all real estate taxes levied by the Township of West Windsor against the Licensed Premises".

NOW, THEREFORE, BE IT RESOLVED the Township Council of the Township of West Windsor agrees to cancel the following municipal taxes totaling $ 6,419.66 for the year 2026:

Block 16.11	Lot 19	$ 821.50
Block 17.08	Lot 8	$ 685.97
Block 17.14	Lot 24	$ 292.74
Block 17.18	Lot 8	$ 354.97
Block 19	Lot 5	$ 2,154.48
Block 49	Lot 86	$ 1,147.43
Block 61	Lot 78	$ 962.57
Total		$ 6,419.66

Adopted: November 9, 2026

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 9th day of November, 2026.

Allison D. Sheehan
Township Clerk
West Windsor Township

Office Use Only	
Sent to Admin:	10/27
Corrected:	10/28

REQUEST FOR COUNCIL ACTION

- ☐ Is this a Co-op? - Attach Advertisement
- ☐ Word Version in Department Folder? S:\Agenda Inbox

Initiated By: John V. Mauder Division/Department: Finance
Date

ACTION REQUESTED/EXECUTIVE SUMMARY:

Resolution providing for reimbursement of solid waste collection costs for the calendar year 2025 for Extra Living Princeton LP.

SOURCE OF FUNDING:

2025 Budget

CONTRACT AMOUNT:

$185,712.00

CONTRACT LENGTH:

January 1, 2025 through December 31, 2025

OTHER SUPPORTING INFORMATION ATTACHED:

Resolution, Agreements, and copy of Certification of Funds

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

John V. Mauder 10/27/26
Department/Division Head Date

APPROVED FOR AGENDA OF: November 09, 2026

By: Marlena Schmid 11/02/2026
Marlena Schmid, Business Administrator Date

Meeting Date: 9 Nov 2026 Ordinance:

Resolution: 2026 - 225

2026-R225

RESOLUTION

WHEREAS, N.J.S.A. 40:66 - 1 et seq. establishes a policy and schedule of the reimbursement of costs for solid waste collection services incurred by qualified multifamily dwellings; and

WHEREAS, The Mews at Princeton Junction Extra Living Princeton LP. qualifies as such a community; and

WHEREAS, the Township of West Windsor has agreed to reimburse The Mews at Princeton Junction Extra Living Princeton LP. solid waste collection costs for the calendar year 2025;

WHEREAS, funds are available as evidenced by the Chief Financial Officer's Certification of Funds;

The Mews at Princeton Junction Extra Living Princeton LP.	
Refuse Collection – Multi Family Reimbursement. 105-58-224A	$ 185,712.00
Total	$ 185,712.00

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor, County of Mercer, and State of New Jersey the Mayor and Township Clerk are hereby authorized to execute an agreement with The Mews at Princeton Junction Extra Living Princeton LP. to reimburse it for certain solid waste collection costs pursuant of N.J.S.A. 40:66 - 1 et. seq. in the following amount for the calendar year 2025.

The Mews at Princeton Junction Extra Living Princeton LP.	$ 185,712.00
Total	$ 185,712.00

A copy of said Agreement is attached herein.

Adopted: November 09, 2026

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 9th of November 2026.

Allison D. Sheehan
Township Clerk
West Windsor Township

Sent to MS 10/27
Corrected 10/27

REQUEST FOR COUNCIL ACTION

Date of Request: October 26, 2026

Initiated By: Francis Guzik **Division/Department:** Comm. Dev./Engineering

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Adoption of a resolution authorizing execution of a professional services agreement for Miscellaneous Engineering Services. The above Agreement provides for ad hoc assistance to the Township Engineer for studies or tasks supplemental to the in-house Engineering services.

This Agreement also allows for engineering conformance reviews and inspection services in the developments on behalf of the Township, with charges for those activities to be billed against the developers' plan review and inspection fee escrow accounts.

Roberts Engineering Group, LLC

SOURCE OF FUNDING: Engineering – Consultant Fees 105-30-210

CONTRACT AMOUNT: $2,500.00

CONTRACT LENGTH: until December 31, 2026

OTHER SUPPORTING INFORMATION ATTACHED:

Resolution	Affirmative Action Contract	Business Entity
Proposal – Exhibit A	Business Registration Certification	Political Contribution
Certification of Funds	Certificate of Information Report	Stockholder Disclosure
Professional Services Agreement	Disclosure of Investment Activities in Iran	
Affidavit of Compliance		

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

Department/Division Head — Date: 10/27/26

APPROVED FOR AGENDA OF: November 9, 2026

By: Marlena Schmid 11/02/2026

Marlena Schmid, Business Administrator

MEETING DATE: 9 Nov 2026 **Ordinance #** _____ **Resolution #** 2026-R226

Council Action Taken:

2026-R226

RESOLUTION

WHEREAS, the Township of West Windsor requires professional engineering services on a consultant basis for inspection and certification of construction performed by developers, conformance reviews, and miscellaneous engineering projects as assigned; and

WHEREAS, the Township wishes to enter into a Professional Services Agreement with Roberts Engineering Group, LLC for the aforesaid services; and

WHEREAS, the Chief Financial Officer has certified that funds are available for said contract in the following account:

Engineering-Consultant Services	105-30-210	$2,500.00
Account Title	Account Number	Amount

WHEREAS, the maximum amount of the Agreement is subject to funds available through various developers' escrow accounts and account 105-30-210 "Engineering Costs & Services: Consultants;" and

WHEREAS, additional services may be required for various capital projects as assigned and may be certified to if funds are available as certified by the Township's Chief Financial Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor as follows:

(1) The Mayor and Clerk are hereby authorized to execute, on behalf of the Township a Professional Services Agreement with Roberts Engineering Group, LLC to cover the period November 9, 2026 through December 31, 2026.

(2) The Agreement so authorized shall require the Provider to provide professional engineering services, including development conformance reviews and inspection services pursuant to its proposal dated December 4, 2025. The Agreement is awarded without competitive bidding as authorized by the Local Public Contracts Law pursuant to N.J.S.A. 40A:11-1-5(1)(a) because the services are professional in nature.

(3) A notice of this action shall be published on the official Township website within ten (10) days of its passage in compliance with P.L. 2025, c.72.

(4) An executed copy of the Agreement between the Township and Roberts Engineering Group, LLC and a copy of this Resolution, shall be on file and available for public inspection in the office of the Township Clerk.

Adopted: November 9, 2026

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 9th day of November 2026.

Allison D. Sheehan
Township Clerk
West Windsor Township

Sent 10/28

WEST WINDSOR TOWNSHIP
CLERKS OFFICE
RECEIVED
OCT 28 2026

corrected 10/29

REQUEST FOR COUNCIL ACTION

Date of Request: October 5, 2026

Initiated By: John Taylor **Division/Department:** Comm. Dev./Engineering

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Adoption of a resolution authorizing execution of a professional services agreement with Roberts Engineering Group, LLC to provide professional engineering services related to addressing sanitary sewer backups which happened again at the West Windsor Township municipal building at 271 Clarksville Road. In order to determine if the current gravity sewer connection to the main sanitary sewer line in North Post Road can be replaced with a new gravity sewer line, Roberts Engineering Group has been asked to perform survey work and potentially design a new gravity sanitary sewer lateral. The existing elevation information upon which we have relied for previous work from various sources appears to be inconsistent, so the Township Engineer is recommending a contract be awarded to Roberts Engineering Group, LLC for this new work.

SOURCE OF FUNDING:

Municipal Administration Building - General Improvements	405-2023-09-002	$14,900.00

CONTRACT AMOUNT: $14,900.00

CONTRACT LENGTH: 60 days from initiation of work

OTHER SUPPORTING INFORMATION ATTACHED:

Resolution	Affirmative Action Contract	Proposal – Exhibit A
Political Contribution Disclosure	Certification of Funds	Business Entity Disclosure
Professional Services Agreement	Stockholder Disclosure	Engineers Memorandum
Business Registration Certification	Affidavit of Compliance	Certificate of Information Report

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

Emma Bogle 10/27/26

Department/Division Head Date

APPROVED FOR AGENDA OF: November 9, 2026

By: Marlena R. Schmid 11/02/2026

Marlena Schmid, Business Administrator

MEETING DATE: 9 Nov 2026 **Ordinance #** _____ **Resolution #** 2026-227

Council Action Taken:

2026-R227

RESOLUTION

WHEREAS, the Township of West Windsor has a need to acquire professional engineering survey and design services; and

WHEREAS, Roberts Engineering Group, LLC, has submitted a proposal dated June 15, 2026 indicating they will provide professional engineering services to survey and design a new gravity sewer connection for the municipal building for a total fee of $14,900.00; and

WHEREAS, the Township wishes to enter into a Professional Services Agreement with Roberts Engineering Group, LLC, for the aforesaid services for an amount not to exceed $14,900.00; and

WHEREAS, Certification of Funds has been received from the Chief Financial Officer and funds are available in the following account:

Account Title	Account Number	Amount
Municipal Administration Building–General	405-2023-09-002	$14,900.00

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor as follows:

(1) The Mayor and Clerk are hereby authorized to execute, on behalf of the Township a Professional Services Agreement with Roberts Engineering Group, LLC, for an amount not to exceed $14,900.00;

(2) The Agreement so authorized shall require the Provider to provide professional engineering services pursuant to its proposal dated June 15, 2026 (with updates based on email, 8/26/2026). The Agreement may be awarded without competitive bidding as authorized by the Local Public Contracts Law pursuant to N.J.S.A. 40A:11-5(1)(a) because the services are professional in nature.

(3) A notice of this action shall be published on by the Township website for legal publications within ten (10) days of its passage in compliance with P.L. 2025, c.72.

(4) An executed copy of the Contract between the Township and Roberts Engineering Group, LLC, and a copy of this Resolution, shall be on file and available for public inspection in the office of the Township Clerk.

Adopted: November 9, 2026

I hereby certify the above Resolution was adopted by the West Windsor Township Council at its meeting held on the 9th day of November 2026.

_____

Allison D. Sheehan
Township Clerk
West Windsor Township

Sent to MHS 10/27
Corrected 10/28

REQUEST FOR COUNCIL ACTION

Date of Request: October 23, 2026

Initiated By: Alisa Stanislaw **Division/Department:** Comm. Dev./Engineering

ACTION REQUESTED/ EXECUTIVE SUMMARY: Adoption of a resolution authorizing execution of Change Order No. 1 - Final for work completed as part of the 2026 Public Land Maintenance Street Tree Maintenance and Replacement with Sunset Creations, Inc. The Township Landscape Architect has reviewed and recommends endorsement of Change Order 1 - Final for Sunset Creation, Inc.

SOURCE OF FUNDING:

Previous Contract

Account Title	*Account Number*	*Amount*
Preserve Open Space Development	*405 2022 07 005*	*$ 134.15*
Preserve Open Space Development	*405 2023 07 005*	*$ 25,000.00*
Preserve Open Space Development	*405 2024 19 005*	*$ 17,915.85*

Change Order 1 Contract

Account Title	Account Number	Amount
Preserve Open Space Development	405 2024 19 005	$ 7,080.00

CONTRACT AMOUNT:

Original Contract Amount:	*$ 43,050.00*
Change Order 1:	+$ 7,080.00 (+16.45%)
Revised Contract Amount:	$ 50,130.00

CONTRACT LENGTH: no change

OTHER SUPPORTING INFORMATION ATTACHED:

Resolution	Engineer Memo
Change Order #1 - final	Resolution 2026-R131

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

Francis Coyle 10/27/26

Department/Division Head Date

APPROVED FOR AGENDA OF: November 9, 2026

By: Marlena A Schmid 11/02/2026

Marlena A. Schmid, Business Administrator

MEETING DATE: 9 Nov 2026 **Ordinance #** _____ **Resolution #** 2026-226

Council Action Taken:

2026-R228

RESOLUTION

WHEREAS, the Township entered into a contract with Sunset Creations, Inc. on June 22, 2026 for 2026 Public Lands Maintenance Street Tree Maintenance and Replacement Contract for the contract amount of $43,050.00 as set forth in the contract documents and recorded in Council Resolution 2026-R131; and

WHEREAS, Change Order No. 1 – Final dated October 23, 2026 has been submitted by the contractor and accounts for an increase (16.45%) of the total budget associated with necessary and verifiable extra work items; and

WHEREAS, Change Order No. 1 - Final itemizes the additional work needed in the amount of $7,080.00 resulting in a revised total project cost of $50,130.00; and

WHEREAS, Certification of Funds has been received from the Chief Financial Officer and funds are available in the following account:

Account Title	Account Number	Amount
Preserve Open Space Development	405 2024 19 005	$ 7,080.00

WHEREAS, the Township Engineer has inspected the project, reviewed the documentation, and recommends approval of the change order.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of West Windsor approves Change Order No. 1 and Final dated October 23, 2026 is hereby approved, adjusting the construction scope and quantities of the original contract amount of $43,050.00 to a revised total contract amount of $50,130.00.

BE IT FURTHER RESOLVED Marlena A. Schmid, Business Administrator, is authorized to execute Contract Change Order No. 1 – Final dated October 23, 2026.

Adopted: November 9, 2026

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 9th day of November, 2026.

_____

Allison D. Sheehan
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: 10-16-2026

Initiated By: Tim Lynch **Division/Department:** Fire & Emergency Services

ACTION REQUESTED/ EXECUTIVE SUMMARY:

A resolution to make a supplemental purchase to expand the platform to include First Due Payments, fire investigation records management, EMS electronic patient care reporting (ePCR), Enhanced ePCR documentation, Community Connect, Aladtec scheduling integration, CAD integration, online training, implementation and configuration services, and migration of applicable operational data and historical records from the Township's prior ProPhoenix system

SOURCE OF FUNDING: OE Act. 105-13-354 – Tech/Specialized Supplies

CONTRACT AMOUNT: $7,430.64

CONTRACT LENGTH:

OTHER SUPPORTING INFORMATION ATTACHED:

Draft Resolution
Memo
State Contract Quote
Certification of Funds

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

Department/Division Head — Date: 10/16/2026

APPROVED FOR AGENDA OF:

By: Marlena Schmid 11/02/2026
Marlena Schmid, Business Administrator

MEETING DATE: 9 Nov 2026 **Ordinance #**_____ **Resolution #** 2026-R229

Council Action Taken:

2026-R229

RESOLUTION

WHEREAS, the Township of West Windsor, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c) may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of Treasury; and

WHEREAS, the Township of West Windsor Division of Fire and Emergency Services ("Division"), Fire Prevention Office, uses First Due records management system ("Records Management System"); and

WHEREAS, the Division needs to expand the RMS by adding the following software modules: First Due Payments; Investigations; EMS electronic patient care reporting (ePCR); Enhanced ePCR documentation; Community Connect (on-line portal for First Emergency Response Agencies access of occupant and property data); Aladtec scheduling integration; CAD integration; and other services including online training; implementation and configuration services; and data migration with the Police CAD system; and

WHEREAS, the aforementioned software modules and services are available from Carahsoft Technology Corp., 11493 Sunset Hills Road, Suite 100, Reston, VA 20190, an Authorized Vendor under New Jersey State Contract Number 19-COMP-00601, Master Contract Number AR 2472, per Quote No. 65567012, dated September 23, 2026, for a total amount of $7,430.64; ($3,526.32 for prorated platform access from October 1, 2026 through December 30, 2026, and $3,904.32 for implementation services); and

WHEREAS, as of November 9, 2026 the Division's total aggregate spending with Carahsoft Technology Corp. totaled $12,600.00 (Purchase Order No. 649350) and approval of an additional $7,430.64 (Quote No. 65567012, dated September 23, 2026), increases the total amount spent to $20,030.64; and

WHEREAS, the Chief Financial Officer has certified funds are available in the following account:

105-13-354 Uniform Fire Code Tech/Specialized Supplies $7,430.64

NOW, THEREFORE, BE IT RESOLVED, the Township Council of the Township of West Windsor authorizes Marlena A. Schmid, Business Administrator to purchase additional software modules and implementation services (Quote No. 65567012 dated September 23, 2026) to expand First Due RMS from Carahsoft Technology Corp., 493 Sunset Hills Road, Suite 100, Reston, VA 20190 under New Jersey State Contract No. 19-COMP-00601, Master Contract Number AR2472 for $7,430.64. The two purchases amount to a total not to exceed $20,360.64

Adopted: November 9, 2026

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 9th day of November, 2026.

Allison D. Sheehan
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: 8/21/2026

Initiated By: Timothy M. Lynch **Division/Department:** Fire & Emergency Services

ACTION REQUESTED/ EXECUTIVE SUMMARY:

The approval of this resolution by Township Council will authorize the purchase of a new fire suppression apparatus (known as Engine 45) for use by West Windsor Fire & Emergency Services. This purchase will be made with funds allocated in the 2026 capital budget with funds available in capital account #405-2026-15-022. This purchase will be made utilizing Sourcewell Cooperative Purcahsing.

SOURCE OF FUNDING:

Capital budget account #455-2026-15-022

CONTRACT AMOUNT:

$1,038,748.00

CONTRACT LENGTH:

N/A

OTHER SUPPORTING INFORMATION ATTACHED:

Memorandum
Resolution
Certificate of Funds
Sourcewell Price Quote
Savings Analysis Letter
Legal Advertisement

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

Tim Lynch 9/28/2026

Department/Division Head Date

APPROVED FOR AGENDA OF: _____

By: Marlena A. Schmid 11/02/2026

Marlena Schmid, Business Administrator

MEETING DATE: 9 Nov 26 **Ordinance #** _____ **Resolution #** 2026-R230

Council Action Taken:

2026-R230

RESOLUTION

WHEREAS the Township of West Windsor needs to purchase new apparatus for frontline fire suppression operations for the Division of Fire and Emergency Services (Division); and

WHEREAS, after evaluating firefighting apparatus manufacturers and developing an apparatus specification that met the Division's requirements, the Fire Chief recommends the Township purchase one (1) E-ONE Typhoon Retail Pumper; and

WHEREAS, the Township participates in the Sourcewell Cooperative Purchasing Program that assist local governments in reducing procurement costs pursuant to N.J.S.A. 52:34-6.2(b); and

WHEREAS, E-ONE is a manufacturer of fire suppression apparatus and Absolute Fire Protection Co., Inc., 2800 Hamilton Boulevard, South Plainfield, NJ 07080, has provided E-ONE Quote/Project #148749, Sales Order No, 148729 dated August 13 2026, for one (1) E-ONE Typhoon Retail Pumper through Sourcewell Contract No. 082025-RVG for a total amount not to exceed $1,038,748.00; an

WHEREAS, the Township of West Windsor advertised the "Intent to Purchase Under a National Cooperative Purchasing Agreement" on the Township Website for a ten (10) day comment period and no comments were received; and

WHEREAS, the Chief Financial Officer has certified the availability of funds in the following account:

Acquisition of Vehicles - 405-2026-15-022 - $1,038,748.00

NOW, THEREFORE, BE IT RESOLVED the Township Council of the Township of West Windsor, authorizes Marlena A. Schmid, Business Administrator to purchase one (1) E-ONE Typhoon Retail Pumper, to be designated Engine 45, from Absolute Fire Protection Co., Inc., 2800 Hamilton Boulevard, South Plainfield, NJ 07080 through Sourcewell Contract No. 082025-RVG for a total amount not to exceed $1,038,748.00.

BE IT FURTHER RESOLVED, any request for amendment, alteration, and/or change order affecting said apparatus specification and/or purchase price shall be submitted to Timothy Lynch, Chief, Division of Fire and Emergency Services for review and processing.

Adopted: November 9, 2026

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 9th day of November, 2026.

_____

Allison D Sheehan
Township Clerk
West Windsor Township

Office Use Only
Sent to Admin: 10/22
Corrected: via email
10/28

REQUEST FOR COUNCIL ACTION

☐ Is this a National Co-op? - Attach Advertisement
☒ Word Version in Department Folder? S:\Agenda Inbox

Initiated By: Anthony Esposito Division/Department: Public Works
Date: 10/20/2026

ACTION REQUESTED/EXECUTIVE SUMMARY: Resolution authorizing the purchase of one (1) new Front Deck Riding Mower with Cab and Snowplow purchased from Cherry Valley Tractor Sales, 35 Route 70 West Marlton, NJ 08053.

SOURCE OF FUNDING: **405 2026 15 029**

CONTRACT AMOUNT: **$48,585.42**

CONTRACT LENGTH: **N/A**

OTHER SUPPORTING INFORMATION ATTACHED:

Resolution 2026-R, bid sheets, and certification of funds

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

Department/Division Head — Date: 10/22/2026

APPROVED FOR AGENDA OF: _____

By: _____
Marlena Schmid, Business Administrator — Date

Meeting Date: 9 Nov 2026 Ordinance: _____

Resolution: 2026-R231

2026-R231

RESOLUTION

WHEREAS, the Township of West Windsor, pursuant to N.J.S.A. 52:34-6.2 and N.J.A.C. 5:34-7 is permitted to enter into Cooperative Purchasing Agreements, permitting the use of those awarded contracts without advertising for bids to purchase any goods or services; and

WHEREAS, the Township of West Windsor wishes to purchase one (1) Front Deck Riding Mower with Cab and Snowplow for the Department of Public Works; and

WHEREAS, Cherry Valley Tractor Sales, 35 Route 70 West Marlton, New Jersey 08053, is an Authorized Vendor for this equipment and selected options under Bergen County Cooperative Purchasing #11 BCCP BC-BID-26-13 and has provided Quote No. 26-102026 dated October 20, 2026, in the amount of $48,585.42; and

WHEREAS, the Chief Financial Officer has certified funds are available for in the following account:

Public Works - Acquisition of Equipment	405-2026-15-029	$48,585.42

NOW, THEREFORE, BE IT RESOLVED, the Township Council of the Township of West Windsor authorizes Marlena A. Schmid, Business Administrator to purchase one (1) Front Deck Riding Mower with Cab and Snowplow and selected options per Quote No. 26-102026 dated October 20, 2026 from Cherry Valley Tractor Sales, 35 Route 70 West Marlton, New Jersey 08053, under Bergen County Cooperative Purchasing #11 BCCPBC-BID-26-13 for a total amount not to exceed $48,585.42.

Adopted: November 9, 2026

I hereby certify the above Resolution was adopted by the Township Council of the Township of West Windsor at their meeting held on the 9th day of November, 2026.

_____

Allison D. Sheehan
Township Clerk
West Windsor Township

Office Use Only

Sent to Admin: 10/27/26

Corrected: via email 10/28

REQUEST FOR COUNCIL ACTION

☐ Is this a National Co-op? - Attach Advertisement

☒ Word Version in Department Folder? S:\Agenda Inbox

Initiated By: Anthony Esposito Division/Department: Public Works

Date: October 27, 2026

ACTION REQUESTED/EXECUTIVE SUMMARY: Resolution authorizing the purchase of a new 2027 Ford F450 Rack Body Truck from Ciocca Ford of Flemington, 215 US Highway 202, Flemington, NJ 08822.

SOURCE OF FUNDING: 405-2025-10-032

CONTRACT AMOUNT: $81,468.75

CONTRACT LENGTH: N/A

OTHER SUPPORTING INFORMATION ATTACHED:

Resolution 2026-R, bid sheets, and certification of funds

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

Department/Division Head Date 10/27/2026

APPROVED FOR AGENDA OF: _____

By: Marlena Schmid 11/02/2026

Marlena Schmid, Business Administrator Date

Meeting Date: 9 Nov 2026 Ordinance: _____

Resolution: 2026 - R 2332

2026-R232

RESOLUTION

WHEREAS, the Township of West Windsor, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Township of West Windsor needs to purchase one (1) 2027 Ford F450 Regular Cab/Chassis 4x4 DRW Rack Body Truck for the Department of Public Works; and

WHEREAS, Ciocca Ford of Flemington, 215 US Highway 202, Flemington, NJ 08822 has been awarded New Jersey State Contract T2102/24-FLEET-88820 for said vehicle including factory options and an accessory, and has provided a proposal dated October 21, 2026, in the total amount of $81,468.75; and

WHEREAS, the Chief Financial Officer has certified funds are available in the following account:

Public Works – Acquisition of Vehicle	405-2025-10-032	$81,468.75

NOW, THEREFORE, BE IT RESOLVED the Township Council of the Township of West Windsor authorizes Marlena A. Schmid, Business Administrator to purchase one (1) 2027 Ford F450 Regular Cab/Chassis 4x4 DRW Rack Body Truck including factory options and an accessory per the proposal dated October 21, 2026 from Ciocca Ford of Flemington, 215 US Highway 202, Flemington, NJ 08822 under New Jersey State Contract T2102/24-FLEET-88820 for a total price of $81,468.75.

Adopted: November 9, 2026

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 9th day of October, 2026.

_____

Allison D. Sheehan
Township Clerk
West Windsor Township

via email 10/26

REQUEST FOR COUNCIL ACTION

Date of Request: October 6th, 2026

Initiated By: Anthony Esposito **Division/Department:** Department of Public Works

ACTION REQUESTED/ EXECUTIVE SUMMARY: Resolution authorizing purchase of a new Case Loader with Tink Claw purchased from Hoffman Equipment, 300 S Randolphville Road, Piscataway, NJ 08854.

SOURCE OF FUNDING: 405–2026-15-030

CONTRACT AMOUNT: $242,028.21

CONTRACT LENGTH: N/A

OTHER SUPPORTING INFORMATION ATTACHED:
Resolution 2026-R bid sheets and certification of funds

S:\AGENDA INBOX (file name)

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

Department/Division Head 10/13/2026 Date

APPROVED FOR AGENDA OF:

By: Marlena Schmid 11/02/2026
Marlena Schmid, Business Administrator

MEETING DATE: 9 Nov 26 **Ordinance #** _____ **Resolution #** 2026-R283

Council Action Taken:

2026-R233

RESOLUTION

WHEREAS, the Township of West Windsor needs to purchase one (1) 2027 Case 621 GXR 2 Wheel Loader (Loader) with Tink Claw for the Department of Public Works; and

WHEREAS, the Township of West Windsor participates in Sourcewell, a national cooperative purchasing program that assist local governments in reducing procurement costs pursuant to N.J.S.A. 52:34-6.2(b)(3); and

WHEREAS, the Loader is available from Hoffman Equipment, 300 S. Randolphville Road, Piscataway, NJ 08854, an Authorized Vendor through Sourcewell Contract #011723-CNH; and it has provided a Proposal dated October 1, 2026 for a total amount not to exceed $219,528.21; and

WHEREAS, the Township advertised the "Intent to Purchase Under a National Cooperative Purchasing Agreement" on the Township Website for a ten (10) day comment period and no comments were received; and

WHEREAS, it is necessary to purchase a Tink 720 Claw for the Loader and this item is not offered through a Sourcewell contract; and

WHEREAS, the Township obtained three (3) quotes for a Tink 720 Claw and Hoffman Equipment submitted the lowest price quote of the three (3) quotes received; and the total cost of it is $22,500.00; and

WHEREAS, the Chief Financial Officer has certified funds are available in the following account:

Public Works - Acquisition of Vehicle Account Code 405-2026-15-030 $242,028.21

NOW, THEREFORE, BE IT RESOLVED, the Township Council of the Township of West Windsor authorizes Marlena A. Schmid, the Business Administrator, to purchase one (1) new Case Loader ($219,528.21) under Sourcewell Contract #011723-CNH and one (1) new Tink 720 Claw ($22,500.00) from Hoffman Equipment, 300 S. Randolphville Road, Piscataway, NJ 08854, for a grand total not to exceed $242,028.21

Adopted: November 9, 2026

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 9th day of November, 2026.

_____

Allison D. Sheehan
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: 10/15/2026

CO-OP

Initiated By: Anthony Esposito **Division/Department:** Department of Public Works

ACTION REQUESTED/ EXECUTIVE SUMMARY: Resolution authorizing the purchase of two (2) new Kubota zero-turn mowers purchased from Cherry Valley Tractor Sales, 35 Route 70 West Marlton, NJ 08053.

SOURCE OF FUNDING: **405 2026 15 029 $39,360.00**

CONTRACT AMOUNT: **$39,360.00**

CONTRACT LENGTH: **N/A**

OTHER SUPPORTING INFORMATION ATTACHED:
Resolution 2026-R, bid sheets, and certification of funds

S:\AGENDA INBOX (file name)

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

10/15/2024
Department/Division Head Date

APPROVED FOR AGENDA OF:

By: Marlena Schmid 11/02/2026
Marlena Schmid, Business Administrator

** PLEASE NOTE ** DEADLINE FOR SUBMISSION TO THE CLERK'S OFFICE FOR REVIEW AND APPROVAL BY THE BUSINESS ADMINISTRATOR IS 10:00 A.M. ON THE FRIDAY ONE WEEK PRECEDING THE COUNCIL MEETING.

MEETING DATE: 9 NOV 2026 **Ordinance #** _____ **Resolution #** 2026 R094

Council Action Taken:

2026-R234

RESOLUTION

WHEREAS, the Township of West Windsor, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Township of West Windsor wishes to purchase two (2) New Kubota Zero Turn Mowers for the Department of Public Works; and

WHEREAS, the Kubota Mowers are available from Cherry Valley Tractor Sales, 35 Route 70 West, Marlton, NJ 08053 under New Jersey State Contract T3129 22-FLEET-10062; and

WHEREAS, the Chief Financial Officer has certified funds are available in the following account:

Public Works - Acquisition of Equipment	405-2026-15-029	$39,360.00

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of West Windsor Authorizes Marlena A. Schmid, the Business Administrator to purchase two (2) New Kubota Zero Turn Mowers from Cherry Valley Tractor Sales, 35 Route 70, West Marlton, NJ 08053 under New Jersey State Contract T3129 22-FLEET-10062 for a total amount not to exceed $39,360.00

Adopted: November 9, 2026

I hereby certify the above Resolution was adopted by the Township Council of the Township of West Windsor at their meeting held on the 9th day of November, 2026.

_____

Allison D. Sheehan
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: 10/16/2026

Initiated By: Anthony Esposito **Division/Department:** Department of Public Works

ACTION REQUESTED/ EXECUTIVE SUMMARY: Resolution authorizing the purchase of one (1) new Toro Sand Pro 5040 purchased from Turf Equipment and Supply Company, 16 Hagerty Blvd West Chester, PA 19382.

SOURCE OF FUNDING: **405 2026 15 029 $35,326.98**

CONTRACT AMOUNT: **$35,326.98**

CONTRACT LENGTH: **N/A**

OTHER SUPPORTING INFORMATION ATTACHED:
Resolution 2026-R, bid sheets, and certification of funds

S:\AGENDA INBOX (file name)

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

Department/Division Head — Date 10/16/2026

APPROVED FOR AGENDA OF:

By: Marlena Schmid 11/02/2026
Marlena Schmid, Business Administrator

** PLEASE NOTE ** DEADLINE FOR SUBMISSION TO THE CLERK'S OFFICE FOR REVIEW AND APPROVAL BY THE BUSINESS ADMINISTRATOR IS 10:00 A.M. ON THE FRIDAY ONE WEEK PRECEDING THE COUNCIL MEETING.

MEETING DATE: 9 Nov 2026 **Ordinance #**_____ **Resolution #** 2026-R235

Council Action Taken:

2026-R235

RESOLUTION

WHEREAS, the Township of West Windsor needs to purchase one (1) New Toro Sand Pro 5040 Infield Machine for the Department of Public Works; and

WHEREAS, the Township of West Windsor participates in Sourcewell Cooperative Purchasing Program that assist local governments in reducing procurement costs pursuant to N.J.S.A. 52:34-6.2(b)(3); and

WHEREAS, Turf Equipment and Supply Company, 16 Hagerty Blvd, West Chester, PA 19382, is an Authorized Vendor of this equipment through Sourcewell Contract #112624-TTC and has provided a pricing letter dated October 19, 2026 for a total amount not to exceed $35,326.98; and

WHEREAS, the Township of West Windsor advertised the "Intent to Purchase Under a National Cooperative Purchasing Agreement" on the Township Website for a ten (10) day comment period and no comments were received; and

WHEREAS, the Chief Financial Officer has certified funds are available in the following account:

Public Works - Acquisition of Equipment 405-2026-15-029 $35,326.98

NOW, THEREFORE, BE IT RESOLVED, the Township Council of the Township of West Windsor authorizes Marlena A. Schmid, the Business Administrator to purchase one (1) new Toro Sand Pro 5040 Infield Machine from Turf Equipment and Supply Company, 16 Hagerty Blvd, West Chester, PA 19382 through Sourcewell Contract #112624-TTC for a total amount not to exceed $35,326.98.

Adopted: November 9, 2026

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 9th day of November, 2026.

_____

Allison D. Sheehan
Township Clerk
West Windsor Township

Office Use Only
Sent to Admin: 10/16
Corrected 10/30

Corrected 10/30

REQUEST FOR COUNCIL ACTION

☐ Is this a National Co-op? - Attach Advertisement
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Initiated By: Anthony Esposito Division/Department: Public Works
Date: 10/19/2026

ACTION REQUESTED/EXECUTIVE SUMMARY: Resolution authorizing the purchase of one (1) new Snowrator Stand-On Snow Plow with Spreader purchased from Cherry Valley Tractor Sales, 35 Route 70, West Marlton, NJ 08053.

SOURCE OF FUNDING: **405 2026 15 029**

CONTRACT AMOUNT: **$17,818.49**

CONTRACT LENGTH: **N/A**

OTHER SUPPORTING INFORMATION ATTACHED:

Resolution 2026-R, bid sheets, and certification of funds

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

Department/Division Head — Date: 10/19/2026

APPROVED FOR AGENDA OF: _____

By: Marlena A Schmid — Date: 11/02/2026
Marlena Schmid, Business Administrator

Meeting Date: 9 Nov 2026 Ordinance: _____

Resolution: 2026-R236

2026-R236

RESOLUTION

WHEREAS, the Township of West Windsor, pursuant to N.J.S.A. 52:34-6.2 and N.J.A.C. 5:34-7, is permitted to enter into Cooperative Purchasing Agreements, permitting the use of those awarded contracts without advertising for bids to purchase any goods or services; and

WHEREAS, the Township of West Windsor wishes to purchase one (1) new Snowrator Stand-On Snow Plow Spreader, and selected options for the Department of Public Works; and

WHEREAS, Cherry Valley Tractor Sales, 35 Route 70 West, Marlton, New Jersey 08053, is an Authorized Vendor for this equipment and selected options under Bergen County Cooperative Purchasing #11BCCP BID 26-13 and has provided Quote No. 26-10726 dated October 7, 2026, in the amount of $17,818.49; and

WHEREAS, the Chief Financial Officer has certified that funds are available for said equipment in the following account:

Public Works - Acquisition of Equipment 405-2026-15-029 $17,818.49

NOW, THEREFORE, BE IT RESOLVED, the Township Council of the Township of West Windsor authorizes Marlena A. Schmid, Business Administrator to purchase one (1) new Snowrator Stand-On Snow Plow Spreader and selected options per Quote No. 26-10726 dated October 7, 2026 from Cherry Valley Tractor Sales, 35 Route 70 West Marlton, New Jersey 08053, under Bergen County Cooperative Purchasing #11 BCCP BID 26-13 for a total amount not to exceed $17,818.49.

Adopted: November 9, 2026

I hereby certify the above Resolution was adopted by the Township Council of the Township of West Windsor at their meeting held on the 9th day of November, 2026.

_____

Allison D. Sheehan
Township Clerk
West Windsor Township

Office Use Only
Sent to Admin: 10/27
Corrected: 10/26

REQUEST FOR COUNCIL ACTION

☐ Is this a Co-op? - Attach Advertisement
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Initiated By: Lt. Kevin Loretucci 10/26/2026 Division/Department: Police
Date

ACTION REQUESTED/EXECUTIVE SUMMARY:

The new vehicle will add a Drone Unit Response vehicle to the fleet. The 2026 vehicle is in-stock and on-the-lot. The vehicle has a base price of $42,335.60 and has selected options and delivery fees totaling $45,217.60.

SOURCE OF FUNDING:

Police Acq of Vehicles Capital # 405-2026-15-026 ($45,217.60)

CONTRACT AMOUNT:

$45,217.60

CONTRACT LENGTH:

5 Years.

OTHER SUPPORTING INFORMATION ATTACHED:

Quotes with Bergen County Cooperative Purchasing #11 BCCP BC BID 24-43, Resolution 572-26 pricing.

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

Chief Robert Garofalo PhD(c) 10/26/2026
Department/Division Head Date

APPROVED FOR AGENDA OF:

By: Marlena Schmid 11/02/2026
Marlena Schmid, Business Administrator Date

Meeting Date: 9 Nov 2026 Ordinance:

Resolution: 2026 - R237

2026-R237

RESOLUTION

WHEREAS, the Township of West Windsor pursuant to the provisions N.J.S.A. 52:34-6.2 and N.J.A.C. 5:34-7 is permitted to enter into Cooperative Purchasing Agreements, permitting the use of those awarded contracts; and

WHEREAS, the Township of West Windsor needs to purchase one (1) 2026 Ford Utility Interceptor vehicle and selected items for the Police Division; and

WHEREAS, Winner Ford, 250 Haddonfield-Berlin Road, Cherry Hill, NJ 08034 is an Authorized Vendor under Bergen County Cooperative Purchasing #11 BCCP BC BID #24-43 and has provided Quote No BK102626 dated October 26, 2026 for a 2026 Ford Utility Interceptor and selected items for total amount of $45,217.60; and

WHEREAS, the Chief Financial Officer has certified the availability of funds in the following account:

Police Acquisition of Vehicles	405-2026-15-026	$45,217.60

NOW, THEREFORE, BE IT RESOLVED the Township Council of the Township of West Windsor authorizes Marlena A. Schmid, Business Administrator, is to purchase one (1) 2026 Ford Utility Interceptor Vehicle and selected items per Quote No BK102626 dated October 26, 2026 from Winner Ford under Bergen County Cooperative Purchasing #11 BCCP BC BID #24-43 for a total amount not to exceed $45,217.60.

Adopted: November 9, 2026

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 9th day of November, 2026.

_____

Allison D. Sheehan
Township Clerk
West Windsor Township

Office Use Only	
Sent to Admin:	10/20
Corrected:	10/21

REQUEST FOR COUNCIL ACTION

- ☐ Is this a Co-op? - Attach Advertisement
- ☐ Word Version in Department Folder? S:\Agenda Inbox

Initiated By: Lt. Kevin Loretucci 10/19/2026 Division/Department: Police
Date

ACTION REQUESTED/EXECUTIVE SUMMARY:

This resolution will allow the West Windsor Twp Police Department to continue its participation in the Defense Logistics Agency Law Enforcement Support Office 1033 Program. The 1033 Program requires reauthorization each year.

SOURCE OF FUNDING:

N/A

CONTRACT AMOUNT:

N/A

CONTRACT LENGTH:

The resolution allows participation in the 2027 calendar year.

OTHER SUPPORTING INFORMATION ATTACHED:

Memorandum. Resolution.

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

Chief Robert Garofalo PhD(c) 10/19/2026
Department/Division Head Date

APPROVED FOR AGENDA OF: _____

By: Marlena Schmid
Marlena Schmid, Business Administrator Date

Meeting Date: 9 Nov 2026 Ordinance: _____

Resolution: 2026 - R 238

2026 -R238

AUTHORIZING THE TOWNSHIP OF WEST WINDSOR THROUGH THE TOWNSHIP OF WEST WINDSOR POLICE DEPARTMENT TO PARTICIPATE IN THE DEFENSE LOGISTICS AGENCY, LAW ENFORCEMENT SUPPORT OFFICE, 1033 PROGRAM TO ENABLE THE POLICE DEPARTMENT TO REQUET AND ACQUIRE EXCESS DEPARTMENT OF DEFENSE EQUIPMENT

RESOLUTION

WHEREAS, the United States Congress authorized the Defense Logistics Agency (DLA) Law Enforcement Support Office (LESO) 1033 Program to make use of excess Department of Defense personal property by making that personal property available to municipal, county and State law enforcement agencies; and

WHEREAS, DLA rules mandate that all equipment acquired through the 1033 Program remain under the control of the requesting law enforcement agency; and

WHEREAS, participation in the 1033 Program allows municipal and county law enforcement agencies to obtain property they might not otherwise be able to afford in order to enhance community preparedness, response and resiliency; and

WHEREAS, although the property is provided through the 1033 Program at no cost to municipal and county law enforcement agencies, these entities are responsible for the costs associated with delivery, maintenance, fueling, and upkeep of the property, and for specialized training on the operation of any acquired property; and

WHEREAS, N.J.S.A. 40A:5-30.2 requires that the governing body of the municipality or county approve, by a majority of the full membership, both enrollment in, and the acquisition of any property through the 1033 Program.

NOW, THEREFORE, BE IT RESOLVED, that the Township Council of the Township of West Windsor, County of Mercer, New Jersey that the West Windsor Township Police Department is hereby authorized to enroll in the 1033 Program for a one-year period from January 1, 2027 and terminating December 31, 2027.

BE IT FURTHER RESOLVED, that the Township of West Windsor Police Department is hereby authorized to acquire items of non-controlled property designated "DEMIL A" which may include office supplies, office furniture, computers, electronic equipment, generators, field packs, military and non-military vehicles, clothing, traffic and transit signal systems, exercise equipment, farming and moving equipment, storage devices and containers, tools, medical and first aid equipment and supplies, personal protection equipment and supplies, construction materials, lighting supplies, beds and sleeping mats, wet and cold weather

equipment and supplies, respirators, binoculars, and any other supplies or equipment of a non-military nature identified by the LEA, if it shall become available in the next twelve months based on the needs of the West Windsor Township Police Department, without restriction.

BE IT FURTHER RESOLVED that the West Windsor Township Police Department is hereby authorized to acquire the following "DEMIL B through Q" property, listed in the

unredacted portion of the DEMIL inventory sheet, if it shall become available in the period of time for which this resolution authorizes.

BE IT FURTHER RESOLVED that the West Windsor Township Police Department shall develop and implement a full training plan and policy for the maintenance and use of the acquired property.

BE IT FURTHER RESOLVED that the West Windsor Township Police Department shall provide a quarterly accounting of all property obtained through the 1033 Program which shall be available to the public upon request.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately and shall be valid to authorize requests to acquire "DEMIL A" property and "DEMIL B through Q" property that may be made available through the 1033 Program during the period of time for which this resolution authorizes; with Program participation and all property request authorizations effective January 1, 2027 and terminating December 31, 2027.

Adopted: November 9, 2026

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 9th day of November 2026.

_____

Allison D. Sheehan
Township Clerk
West Windsor Township

Office Use Only
Sent to Admin: 10/21
Corrected: 10/22

REQUEST FOR COUNCIL ACTION

☐ Is this a Co-op? - Attach Advertisement
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Initiated By: Ken Jacobs 10/21/2026 (Date) Division/Department: Recreation

ACTION REQUESTED/EXECUTIVE SUMMARY:

Approve Resolution authorizing the Mayor and Clerk to execute a lease agreement with West Windsor Little League to operate the batting cage at Community Park.

SOURCE OF FUNDING:

n/a

CONTRACT AMOUNT:

n/a

CONTRACT LENGTH:

10 years

OTHER SUPPORTING INFORMATION ATTACHED:

Resolution, Manager of Recreation and Parks Memorandum, Lease Agreement

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

Department/Division Head — Date: 10/21/2026

APPROVED FOR AGENDA OF: _____

By: Marlena Schmid — Marlena Schmid, Business Administrator — Date: 11/02/2026

Meeting Date: 9 Nov 2026 Ordinance: _____

Resolution: 2026 - R 239

2026-R239

RESOLUTION

WHEREAS, the Township of West Windsor ("Township") is the owner of certain real property located at 193 Princeton-Hightstown Road designated as Block 19, Lot 11.02 on the Township of West Windsor Official Tax Maps (the "Property"); and

WHEREAS, the property contains baseball facilities for public enjoyment; and

WHEREAS, West Windsor Little League (the "League") is a New Jersey nonprofit corporation that organizes baseball leagues within West Windsor and nearby towns; and

WHEREAS, the League seeks to utilize the Township's baseball facilities; and

WHEREAS, the Township is authorized to enter into a lease with a nonprofit corporation, for public use pursuant to N.J.S.A.40A:12-14(c).

NOW THEREFORE, BE IT RESOLVED, the Township Council of the Township of West Windsor does hereby approve the attached Lease Agreement between the Township of West Windsor and the West Windsor Little League.

BE IT FURTHER RESOLVED, the Township Council does hereby authorize the Mayor and Clerk to execute this Lease Agreement on behalf of the Township of West Windsor.

BE IT FURTHER RESOLVED, the term of the lease shall be for a period of ten (10) years, commencing October 1, 2026 and terminating on September 30, 2036. Either party may terminate the Lease Agreement by providing sixty (60) days written notice to the other party.

Adopted: November 9, 2026

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 9th day of November 2026.

_____

Allison D. Sheehan
Township Clerk
West Windsor Township

Office Use Only	
Sent to Admin:	10/27
Corrected:	10/28

REQUEST FOR COUNCIL ACTION

☐ Is this a Co-op?
☑ Word Version in Department Folder? S:\Agenda Inbox

Initiated By: Ronnie Quacquarini 10/21/2026 (Date) Division/Department: Recreation

ACTION REQUESTED/EXECUTIVE SUMMARY: Approve Resolution, ESCNJ pricing and Bergen County CO- OP Cooperative for purchase and installation of a new ADA accessible playground and safety surface for Duck Pond Park.

SOURCE OF FUNDING:

Account Title	Account Number	Amount
Open Space Development	405-2019-17-003	$200,000.00
Open Space Development	405-2020-16-004	$200,000.00
Park Open Space Development	405-2021-13-004	$116,649.62

CONTRACT AMOUNT: $516,649.62

CONTRACT LENGTH:

OTHER SUPPORTING INFORMATION ATTACHED: Memo, MRC Quote, Pricing Rendering and Resolution

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

Department/Division Head — Date: 10/21/26

APPROVED FOR AGENDA OF: _____

By: Marlena Schmid — Marlena Schmid, Business Administrator — Date: 11/02/2026

Meeting Date: 9 Nov 2026 Ordinance: _____

Resolution: 2026 - R 240

2026-R240

RESOLUTION

WHEREAS, the Township of West Windsor desires to continue development of the next phase of Duck Pond Park by purchasing new ADA Playground Equipment and Playground Surfacing; and

WHEREAS, the Township of West Windsor pursuant to the provisions N.J.S.A. 52:34-6.2 and N.J.A.C. 5:34-7 is permitted to enter into Cooperative Purchasing Agreements, permitting the use of those awarded contracts; and

WHEREAS, West Windsor Township is a member of the Educational Services Commission of New Jersey (ESCNJ) Cooperative Pricing System #65MCESCCPS; and
MRC, PO Box 106, Spring Lake, NJ 07762 is an Authorized Vendor for ADA Playground Equipment and Installation under ESCNJ Contract #ESCNJ 24/25-01; and

WHEREAS, West Windsor Township is a member of the Bergen County Cooperative Purchasing (BCCP) System #11; and MRC, PO Box 106, Spring Lake, NJ 07762 is an Authorized Vendor for Playground Surfacing and Installation under BCCP #11 BC BID #24-35; and

WHEREAS, MRC has provided price quotes:

ESCNJ Contract #ESCNJ 24/25-01		
Quote 122391-01-07 dated 10/26/2026		
ADA Playground Equipment & Installation		$345,754.12
BCCP #11 BC BID #24-35		
Quote 122391-02-03 dated 10/26/2026		
Playground Surfacing & Installation		$170,895.50
	Grand Total Cost	$516,649.62

WHEREAS, the Chief Financial has certified funds are available in the following accounts:

Open Space Development	405-2019-17-003	$200,000.00
Open Space Development	405-2020-16-004	$200,000.00
Park Open Space Development	405-2021-13-004	$116,649.62

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of West Windsor authorizes Marlena A. Schmid, Business Administrator to purchase the following:

1. New Playground Equipment and Installation per Quote 122391—01-07 dated 10/26/2026 from MRC, PO Box 106, Spring Lake, NJ 077762 under Educational Service Commission of New Jersey Cooperative Pricing System #65MCESCNJ, ESCNJ Contract #24/25-01 for a total amount not to exceed $345,754.12.

2. New Playground Surfacing and Installation per Quote 122391-02-03 dated 10/26/2026 from MRC, PO Box 38, Spring Lake, NJ 07762 under Bergen County Cooperative Purchasing (BCCP) System #11 BC BID #24-35 for a total amount not to exceed $170,895.50.

BE IT FURTHER RESOVLED, said purchases shall not exceed a grand total amount of $516,649.62.

Adopted: November 9, 2026

I hereby certify the above Resolution was adopted by the Township Council of the Township of West Windsor at their meeting held on the 9th day of November, 2026.

_____

Allison D. Sheehan,
Township Clerk
West Windsor Township

Office Use Only	
Sent to Admin:	10/21
Corrected:	10/22

REQUEST FOR COUNCIL ACTION

☐ Is this a Co-op?
☐ Word Version in Department Folder? S:\Agenda Inbox

Initiated By: Ronnie Quacquarini 10/21/2026 Division/Department: Recreation
Date

ACTION REQUESTED/EXECUTIVE SUMMARY: Approve Resolution for fireworks display at Ron Rogers Arboretum on December 5th.

SOURCE OF FUNDING:

CONTRACT AMOUNT:

CONTRACT LENGTH:

OTHER SUPPORTING INFORMATION ATTACHED: Memo, Resolution and Contract

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

Department/Division Head — Date: 10/21/26

APPROVED FOR AGENDA OF: _____

By: Marlena Schmid — Date: 11/02/2026
Marlena Schmid, Business Administrator

Meeting Date: 9 Nov 2026 Ordinance: _____

Resolution: 2026-R 241

2026-R241

RESOLUTION

WHEREAS, West Windsor Township desires to conduct a public fireworks display for its annual tree lighting located at the Ronald R. Rogers Arboretum Grounds on December 5, 2026, with a rain date of December 6, 2026; and

WHEREAS, said fireworks display shall be conducted by Garden State Fireworks, Inc., a U.S. Department of Treasury, Bureau of Alcohol, Tobacco and Firearms licensed Importer of Fireworks, license number 8-NJ-027-20-4D-00096; and

WHEREAS, the New Jersey Uniform Fire Code N.J.A.C. 5:70-3, 5601.2.4.3 requires the governing body approve said fireworks display by resolution prior to granting of a permit by the Township Fire Marshal; and

WHEREAS, the Township Fire Marshal has designated the fireworks display must commence by 9:30 p.m. and conclude no later than 10:00 p.m.; and

WHEREAS, the minimum insurance coverage required by N.J.A.C. 5:70, 5601.2.4.2 is $500,000.00 and Garden State Fireworks, Inc. carries $5,000,000.00 insurance coverage; and

WHEREAS, the Fire Marshal has communicated with the Chief of Police, and the Fire Chief of West Windsor Volunteer Fire Company, who will provide police and fire protection for said fireworks display and have given their approval; and

WHEREAS, West Windsor Township Division of Fire and Emergency Services will provide emergency medical services; and

WHEREAS, the Fire Marshal has reviewed the application for a fire safety permit, insurance requirements, and other applicable regulations and has found all to be in order; and

WHEREAS. the Fire Marshal recommends the approval of said resolution.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of West Windsor, this resolution is adopted and that a permit may be granted by the West Windsor Township Fire Marshal, upon his approval, for a public fireworks display by the Township of West Windsor.

Adopted: November 9, 2026

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 9th day of November, 2026.

_____

Allison D. Sheehan,
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: October 26, 2026

Initiated By: John V. Mauder **Division/Department:** Administration

ACTION REQUESTED/ EXECUTIVE SUMMARY:

The purpose of this request is to amendment an existing Capital Bond Ordinance to expand its scope to include the acquisition of an additional fire truck

SOURCE OF FUNDING:

N/A

CONTRACT AMOUNT:

N/A

CONTRACT LENGTH:

N/A

OTHER SUPPORTING INFORMATION ATTACHED:

Ordinance and Memo

S:\AGENDA INBOX (file name) Addm-2016-15

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

John V. Mauder 10/26/26

Department/Division Head Date

APPROVED FOR AGENDA OF: November 9, 2026

By: Kerry Gibbin

Marlena Schmid, Business Administrator

**** PLEASE NOTE ** DEADLINE FOR SUBMISSION TO THE CLERK'S OFFICE FOR REVIEW AND APPROVAL BY THE BUSINESS ADMINISTRATOR IS 10:00 A.M. ON THE FRIDAY ONE WEEK PRECEDING THE COUNCIL MEETING.**

MEETING DATE: Nov 9, 2026 **Ordinance #** 2026-15 **Resolution #**

Council Action Taken:

2026-15 AMENDED

BOND ORDINANCE AMENDING SECTION 3(F)(3) OF BOND ORDINANCE #2026-15 OF THE TOWNSHIP OF WEST WINDSOR, IN THE COUNTY OF MERCER, NEW JERSEY, FINALLY ADOPTED JULY 13, 2026, IN ORDER TO AMEND THE DESCRIPTION OF THE PROJECT.

BE IT ORDAINED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WEST WINDSOR, IN THE COUNTY OF MERCER, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring), AS FOLLOWS:

Section One. Section 3(F)(3) of Bond Ordinance #2026-15 of the Township of West Windsor, in the County of Mercer, New Jersey (the "Township"), finally adopted July 13, 2026, is hereby amended to include the replacement of Engine 44 in the description and to read as follows:

> "(F)(3) Replacement of Engine 44, Engine 45, Mule 45 and trailer, acquisition of an ambulance and Brush 43 Unit suspension improvements, including all related costs and expenditures incidental thereto."

Section Two. The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section Three. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

INTRODUCTION:
PUBLIC HEARING:
ADOPTION:
MAYOR APPROVAL:
EFFECTIVE DATE:

TOWNSHIP OF WEST WINDSOR

Finance Division

MEMORANDUM

TO: Marlena Schmid, Business Administration

FROM: John V. Mauder, Chief Financial Officer

SUBJECT: The purpose of this memorandum is to request an amendment to the existing Capital Bond Ordinance to expand its scope to include the acquisition of an additional fire truck.

DATE: 10/26/2026

West Windsor currently has an active bond ordinance designated for capital improvements and public safety equipment. To meet our current operational demands, ensure community safety, and maintain a reliable fleet, we must add an additional fire apparatus to Ordinance 2026-15. An estimated $50,000 is needed to Replace Engine 44. The following amounts have been approved for the replacement of engine 44 2021-14 $800,000 & 2021-14 $400,000. The cost for engine 45 has come in under budget and will allow us to reallocate existing, unexpended bond proceeds within the current ordinance without increasing the overall authorization amount.

Any questions please contact me

Thanks

John

John V. Mauder, CFO
West Windsor Township
271 Clarksville Road
PO Box 38
West Windsor, NJ 08550
609-799-2400 Ext 232